



Appendix A: CHASE MN Program Qualification Evaluation

The CHASE Partnership Program is a voluntary program for contractors to participate in and demonstrate implementation of effective safety and health programs. The program consists of 3 tiers, Level 1, Level 2 and Level 3. Requirements of each level are outlined below. In order to advance to a higher tier Contractor needs to meet the requirements of the desired tier, in addition to the requirements listed for any/all lower tiers. Contractor qualification is evaluated by the AGC of MN annually to include a review of:

- Safety & Health Program & Performance
- OSHA 300A
- Qualifying Site Inspection

Carefully read through the requirements below and check all that apply:

Safety Plan		
Level 1:		
Develop and implement a comprehensive written safety and health program based on the ANSI A10.38-2000 Guidelines or the OSHA 1989 Safety and Health Program Management Guidelines; it must include a written A Workplace Accident and Injury Reduction (AWAIR) program and Employee Right-to-Know (ERTK) program. The written program shall incorporate in its entirety 29 CFR 1926 Subpart C of the General Safety & Health Provisions.	☐ YES	☐ NO
Hazard recognition and evaluation process must be documented on at least a weekly basis. The size of the job will dictate whether more frequent documentation is needed. Controlling contractors of multi-employer sites, or tiered subcontractors will include evaluation of all contractors/scope under their control in addition to work they perform. This could include: • Task assessments • JHA/JSA • Safety Inspections	☐ YES	☐ NO
Level 2:		
Level 3:		
Prequalifies trade partners based on their safety record prior to contracting for work. Trade partners are contractually obligated and expected to comply with Level 3 contractor policies except whereby specialty or work scope it would be deemed more hazardous to do so.	☐ YES	☐ NO
Fall Protection		
Level 1:		
Implement a six-foot fall-protection policy for work governed by OSHA Standards for Construction 1926, including Subparts L (Scaffolding), M (Fall Protection) and R (Steel Erection). Safety monitors cannot be used as a means of fall protection.	☐ YES	☐ NO
Substance Abuse Policy		
Level 1:		
Construction is classified as hazardous work necessitating the development, implementation and maintenance of a prohibited substance policy and testing program that complies with applicable laws, statutes and agreements. A state-licensed employee assistance program shall be available to any employee covered by the testing program.	☐ YES	☐ NO
Level 2:		
Drug policy includes reasonable suspicion training for a minimum of one person trained organizationally.	☐ YES	☐ NO





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Level 3:

Drug policy includes reasonable suspicion training for one person at each project site.

☐
YES

☐
NO

Safety Representative(s)

Level 1:

Assign at least one *trained person* with responsibility for employee safety as a portion of their job responsibilities. Their duties must include administration of the participant's safety and health program, and conducting documented safety and health inspections of ongoing work. A trained employee is one who has completed 30-hours of construction safety training relevant to the work being performed (OSHA 30) within the first 12 months of joining the partnership. Documented ongoing use of a safety consultant may satisfy this requirement.

☐
YES

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NO

Level 2:

Assign at least one *trained person* with responsibility for employee safety with safety at least 50% of their time and responsibilities.

☐
YES

☐
NO

Level 3:

Dedicated Safety Employee (100% of time and responsibility) who administers the contractor's safety and health program and conducts documented safety inspections of all work. The employee by degree, certificate, accreditation or demonstrated experience is qualified to be responsible for continual improvement and mitigating risk throughout the organization.

☐
YES

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NO

At least one safety personnel designated at each site who conducts and documents safety inspections of all work on the contractor's projects, and through training and experience, can recognize hazards and have authority to take prompt corrective action. Training equivalent to the OSHA 30-Hour Construction Outreach Course is satisfactory.

☐
YES

☐
NO

Orientation & Training

Level 1:

Toolbox Talks: Conduct and document weekly employee safety meetings.

☐
YES

☐
NO

New Employees: Conduct an orientation of all new employees in the safety and health programs of the company for avoidance of hazards specific to the contractor's worksite(s); for example training on AWAIR and ERTK programs.

☐
YES

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NO

Field Supervision: 30% of all field construction supervisory personnel receive 10 hours of safety hazard awareness training related to their scope of work within the first year of applying. Examples of training may include Union specific training, OSHA 10, Pro 10, MSHA, HAZWOPPER, Basic Plus, C-STOP, Epic, Contractor Safety Orientation, Refinery Construction and Maintenance Safety et al upon review.

☐
YES

☐
NO

Level 2:

New Employees: In addition to offering training for workers avoidance of hazards, including new hire orientation, employers also have methods for measuring the effectiveness of the training. For example, testing knowledge or skill demonstration.

☐
YES

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NO

Field Supervision: 30% of all field construction supervisory personnel receive 30 hours of safety hazard awareness training related to their scope of work within the first year of applying. Examples of training may include OSHA 30, STSC, OSHA 510 et al upon review. The remaining 70% of all field construction supervisory personnel have received/completed 10 hours of safety hazard training as outlined in Level 1 requirements.

☐
YES

☐
NO

Level 3:

New Employees: Mentorship and/or skill qualification process for new and apprentice workers.

☐
YES

☐
NO

Field Supervision: Safety personnel designated at each site who conducts and documents safety inspections of all work on the contractor's projects, and through training and experience, can recognize hazards and have authority to take prompt corrective action. Training equivalent to the OSHA 30-Hour Construction Outreach Course is satisfactory.

☐
YES

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NO

Mental health training is provided to supervisors, and resources are provided to employees. Training must include how to recognize if someone may be struggling, and how to connect them with help.

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YES

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NO




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Employee Involvement

Level 1:

Safety Committee comprised of employees and management meet at documented intervals. Meetings are documented with an agenda. The committee must comply with applicable law and rules

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YES

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NO

Employee involvement in the safety and health program. Such as:
a. participation of employees in self-audits, site inspections, or
b. job hazard analysis, or
c. safety and health program reviews, or
d. safety training, or
e. incident near-miss or accident investigations

☐
YES

☐
NO

Level 2:

Employee involvement in the safety and health program.
a. Self-audits, and
b. Site inspections, and
c. Job hazard analysis, and
d. Safety and health program reviews, and
e. Safety training, and
f. Incident near-miss and accident reporting, and
g. Conducting site specific safety orientations.

☐
YES

☐
NO

Level 3:

Leadership (defined as CEO, President, Vice President, Executives etc.) values safety which can be demonstrated by:

- a. Participating in Safety Committee
- b. Conducting Safety Audits
- c. Incorporating Safety goals into strategic plan

☐
YES

☐
NO

Positive recognition for employees and/or subcontractors that demonstrate safe work practices and behaviors.

☐
YES

☐
NO

Incident and near miss investigation that implements the fundamentals of continuous improvement. Incident lessons learned are being shared, beyond the safety committee.

☐
YES

☐
NO

Historical OSHA Violations

Level 1:

Have no willful violations in MN that became final within the past five years.

☐
YES

☐
NO

Have no fatalities or catastrophes in MN within the past five years that resulted in serious or willful citations related to the incident.

☐
YES

☐
NO

Level 2:

Have no repeat violations in MN that became final in the past five years

☐
YES

☐
NO

Total Case Injury / Illness Incidence Rate

Level 1:

Level 2:

Maintain a total case injury/illness incidence rate (three-year average) that is at or below the most current MN Department of Labor Survey of Occupational Injuries and Illness Statistics for the applicant's three-digit North American Industrial Classification System (NAICS) code. The most recent numbers will usually be those from the previous calendar year.

☐
YES

☐
NO

Level 3:

Maintain a total case injury/illness incidence rate (three-year average) that is at or 30% below the most current MN Department of Labor Survey of Occupational Injuries and Illness Statistics for the applicant's three-digit North American Industrial Classification System (NAICS) code. The most recent numbers will usually be those from the previous calendar year.

☐
YES

☐
NO





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If the applicant is unable to answer “yes” to a question listed for the respective level that they are applying doesn’t constitute immediate denial of that application. Recommendation may still be made if a mitigation plan is in place to continue development of the item in the upcoming year. This will be discussed during your annual audit.

If the applicant has answered “yes” to all the questions at a certain level, then the applicant is eligible to become a partnership participant at that level for one year, and must receive a qualifying inspection, by the Minnesota OSHA Compliance Occupational Safety and Health Division, in conjunction with the AGC Safety Committee’s designated representatives; of at least one representative active jobsite.

Evaluation Comments:

Signature of Evaluator / Company Contact

Written Program meets CHASE – MINNESOTA requirements:

Date
☐ Yes ☐ No

Recommended CHASE – MINNESOTA participation level **1** **2** **3** (Circle one)

