



# SAFETY NEWS & ALERTS

*Building A Better Tomorrow Safely*

COVID-19 (Coronavirus) Jobsite Protocol | Volume 7 | Issue 68

## COVID-19 (Coronavirus) JOBSITE PROTOCOL

**March 18, 2020**

According to the U.S. Centers for Disease Control and Prevention (CDC), Chinese authorities identified the new coronavirus, which has resulted in confirmed human infections in China and a growing number of other countries including the United States. Without sustained human-to-human transmission, most American workers are not at significant risk of infection.

There is much more to learn about the transmissibility, severity and other features associated with COVID-19 as the outbreak investigation continues. According to the CDC, spread from person-to-person is most likely among close contacts. The CDC and MN Department of Health are recommending the implementation of social distancing (keeping a safe distance of at least 6 feet) and reduced close contact with others to help reduce the spread of infection.

As a result of these concerns and the guidance from the CDC and MN Department of Health, the following jobsite protocols should be put in place if and when possible:

- Communication of COVID-19 to all on-site workers, shall be by posting the two KA Safety News and Alerts - Overview and Jobsite Protocol. These can be posted throughout the jobsite including offices, breakrooms, common hallways, main entry ways and doors, etc.
- Other communication to onsite workers will be through notices through KA site supervision to trade foremen to review with their crews.
- Avoid jobsite meetings – foreman, owner / architect, pre-construction, etc.
- Conference calls are highly encouraged for any meetings that may be needed for essential function / coordination of the jobsite.
- No group award lunches such as topping off celebration, safety, etc.
- No buffet style food such as pizza or pot luck – individual or box lunches only.
- No group lunch or break rooms – spread out where possible.
- Avoid close contact with fellow coworkers and tradespeople.
- Stagger multiple lunch hours to reduce large groups and promote social distancing.
- Attempt to coordinate construction activities apart from each other.
- Minimize external visitors to the jobsite.
- No jobsite tours.
- No OSHA Consultation / MNCHASE / etc.
- Avoid group trainings / discussions.
- No group daily huddles.
- No group stretch and flex.
- Do not share tools.
- Do not share personal protective equipment (PPE).
- Ensure PPE is disposed of properly.
- Sanitize reusable PPE and tools when shared; such as power tools, mobile lifts, pallet jacks, face shields, etc.

- Utilize disposable gloves where appropriate. Wash hands after removing gloves.
- Portable restrooms shall provide hand sanitizer in each unit and additional cleanings when available.
- Additional hand sanitizer and cleaning products may be acquired through the KA Yard.
- Rent additional hand washing stations from the portable restroom supplier, if available.
- Coordinate with on-site facilities to utilize existing washrooms for hand washing.
- All on-site workers shall complete the COVID-19 Screening Questionnaire prior to beginning work and everyday after until further notice. If answering "Yes" to any question, access to the jobsite will be denied.
- All on-site workers are encouraged to self-report any COVID-19 symptoms to their immediate supervisor for immediate reporting to KA on-site supervision.
- Immediately communicate with Brian Hook if you become aware of any positive COVID-19 diagnosis for an on-site worker.
- Elevator use for material delivery should involve the operator and person assisting the delivery. All other workers shall use stairs / ladders to maintain social distancing. Special considerations will be made for employee use, if necessary.
- Regular disinfection of common areas in the KA field office; such as tables, chairs, door knobs, computers, phones, water jugs, etc.



Meeting Attended By: (Print full name): \_\_\_\_\_

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Comments: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_